



Lingaya Institute of Management and Technology

(Autonomous)

Approved by AICTE - New Delhi & Permanently Affiliated to JNTK, Kakinada,
Accredited to NBA & NAAC with "A" Grade

Viveka Nagar, Madalavari Gudem, Nuziveedu Road, Vijayawada. Pin: 521212



Refund and Cancellation Policy – Online Application Form Fee

1. Application Cancellation

Once the application form is submitted and the online payment is successfully completed, **cancellation of the application is not permitted**. Requests for cancellation shall not be entertained under any circumstances.

2. Non-Refundable Application Fee

The application form fee is **non-refundable and non-transferable**, irrespective of:

- Eligibility or ineligibility of the applicant
- Rejection or non-selection in the admission process
- Withdrawal of application by the applicant
- Incorrect or incomplete information furnished by the applicant

3. Duplicate or Excess Payment

In case of **duplicate or excess payment** made by the applicant due to technical or system errors, the excess amount will be refunded after due verification and approval by the Institute.

4. Failed or Incomplete Transactions

If the application fee amount is debited from the applicant's bank account but the transaction status shows **failed or incomplete**, the amount will be **automatically refunded by the bank or payment gateway** within **7–10 working days**. The Institute shall not be responsible for delays caused by banks or payment service providers.

5. Technical Errors

Refunds arising solely due to **technical issues at the Institute's end** will be processed after proper verification.

6. Mode of Refund

All approved refunds, if applicable, will be made **only to the original mode of payment** used by the applicant. No cash or alternative mode of refund will be permitted.

7. Refund Processing Time

Eligible refunds will be processed within **10–15 working days** from the date of approval by the Institute.



Lingaya Institute of Management and Technology

(Autonomous)

Approved by AICTE - New Delhi & Permanently Affiliated to JNTK, Kakinada,
Accredited to NBA & NAAC with "A" Grade

Viveka Nagar, Madalavari Gudem, Nuziveedu Road, Vijayawada. Pin: 521212



8. Right to Amend Policy

Lingaya Institute of Management and Technology (Autonomous) reserves the right to **modify, amend, or update this Refund and Cancellation Policy** at any time without prior notice.